

Northside Faith Formation Committee Notes

October 5, 2020

Attendees: Christine Campe; Tina Rautmann; Kevin Sander; Jacqueline Guilbeault; Abby Hawkinson; Lulu Torres; Edie Morrison; Anna Stankewitz; Kathy Baus; Pam Yoder

1. Opening Prayer
2. Introductions
 - New members – Welcome!
 - Chris Campe – Invited to join FF committee by Jeanne Bitkers
 - Kevin Sander – Pastoral Council Liaison
3. DRE Report
4. At Home Family Packets
 - Distribution – only about 4 packets left that hadn't been picked up
 - Evaluation – about 20 people have provided feedback
 - Easy to follow
 - 20 minutes – 1 hour ~ 40 minutes avg.
 - Just enough activities
 - Had a nice time together as a family
 - Provided structure
 - *Maybe try to provide tips and tricks to engage kids and get them talking?*
 - Next 6 packets will be distributed the first week of November. This is the first week of Reconciliation retreats so a lot can be handed out when they are on-site. *Maybe keep the weekend distributions times but cut back on the weekday ones?*
 - Working on developing materials now so Lulu can get them translated.
 - Working on Advent activities among other things
5. First Reconciliation
 - In Person Classes (Wed or Sun – 3 times)
 - Retreats first week of November
 - Sacrament on Dec. 2 and Dec. 5
 - ***People will be needed to help with ushering; to help maintain social distancing. Let Edie know if you can assist.***
 - Modifications to the regular program will be made to accommodate Covid considerations.
6. High School
 - First class had some technical difficulties – hoping to get them worked out before the next session on 10/11.
7. Adults
 - Not many opportunities for adults in our parishes right now. Anna S. is coordinating a new small group series to be introduced during Advent. Will be promoted leading up to Advent. Hoping to offer the program again during Lent. Contact Anna Stankewitz with questions.
8. Other
 - Men's bible study group will start up again at Dominican Hall (with Fr. Mark if available) – Wednesday nights at 6:30; in-person for sure with possibly an online option. Contact Kevin Sander with questions.
 - *Wondering who is leading the marriage prep ministry program and there was no definitive answer.* There is an opportunity to provide a ministry for engaged and newly married couples.
 - *Should Adult Faith Formation fall under this committee, or is it too big to be coordinated by this group? May be better as a separate ministry?*

- Start with Anna's small groups and see where it goes from there?
 - In the past, the liturgy committee had taken on bringing in speakers and coordinating events for adults.
 - Kevin and Anna to connect over this topic to discuss further.
9. Next meeting: Monday, November 16, 2020, 6:30 p.m. Virtual.

By: Pam Yoder

PRAYER & WORSHIP COMMITTEE MINUTES
Holy Name of Jesus Parish
Tuesday, September 29, 2020 • 6:00 PM • St. Clement – Dominican Hall

PRAYER: Offered by Donna Karr

PRESENT: Kay Armstrong; Julie Engman; Donna Karr; Mary Kullmann; Mary Petrie; Gary Reinholtz; Frank Trcka; Bea VanGeffen; Deb Wilke-Klug

Advent Sundays: November 29 – December 20

1. **Advent Theme: *We Never Give Up*** . . . with the addition of ***Hope, Peace, Joy, and Love*** for each successive week of Advent. The Theme will be used in introductions, homilies, environment, bulletin and music – where ever it makes sense to keep it forefront in our minds.

2. **In Church & Take Home Activities & Outreach Advent Outreach**
 - a. **Advent Wreath** – Advent Wreath will be blessed and lit at each Mass the First Weekend of -November 28/29. Will discuss with Fr. Mark and Fr. Norberto as to how they would like to do this at Holy Name.

 - b. **Tree of Hope** – all parishes will again participate in the Tree of Hope Giving Project.
 - Wk 1 – Nov 28/29: For Our Elderly at parish nursing homes
 - Wk 2 – December 5/6: For Our Northside Christian Food Pantry
 - Wk 3 – December 12/13: For Our Babies at Mary's Room
 - Wk 4 – December 19/20: For Our Immigrants

 - c. **Magnificat Advent Companion - *Magnificat books*** is the chosen Advent Reflection Book this year. They will be available in our churches the first Sunday of Advent for \$1, and will need to be placed in plastic baggies.

 - d. ***Calendars*** will be handed out by ushers/volunteers at Mass sometime during Advent and the rest available in the parish offices.

3. **RCIA Sacraments of Initiation for SNCP – Delayed from Holy Saturday, and again delayed from August 15** – was held on Saturday, September 26 at Holy Name of Jesus. Had one adult and one infant Baptism, two received for another faith, and nine confirmations. There will be another Initiation Celebration between Christmas and New Year, and we are also preparing additional individuals for Holy Saturday 2021. It has been a great year!

4. **All Sundays in October – Rosary 1/2 Hour before Masses**
 - Elizabeth Ministry and St. Anne's Society at Holy Name of Jesus Parish will lead the Rosary every Sunday in October one-half hour before Mass (7:30 and 10:30 AM at HN).
 - Cherie Wadle has all the materials printed, and has developed a schedule of leaders for each week.

5. **Special Intercessions in the coming months:**
 - a. October 3/4 – Respect Life Sunday
 - b. *October 17/18 – World Mission Sunday*
 - c. *November 7/8 – Veterans*

6. November 1 (Sunday) – Solemnity of All Saints

- Holy Day of Obligation
- Regular Weekend Masses
- *Outreach Collection for Calvary Cemetery at Weekend Masses*

7. November 2 (Monday) – Commemoration of All the Faithful (All Souls' Day)

It was decided that due to the number of deceased parishioners this past year, and the need to reduce the moving around and maintain social distancing, that we will celebrate the lives of the deceased of this past 12 months at all weekend Masses on October 31 and November 1. The Funeral Committee will mail invitations, as usual, requesting RSVP as to which Mass the family member would like to attend . . . hopefully distributing themselves equally, naturally over the three Masses (4PM, 7:30AM, and 10:30AM).

Pews will be reserved accordingly. Forty-one people died in these past 12 months, but a number of them are from out of town, so they may not travel for the Memorial Mass.

All the candles will be lit ahead of time, and all names will be read at all three Masses, with no one coming forward to light the candles.

The Book of the Dead – will be placed on a book stand near the lit candles for the Mass. Due to Covid, the Book will not be on display on the East Side altar. People will be encouraged to place names of their deceased loved ones on note cards they bring from home, and place in the basket near on the East side Altar. A Funeral Committee member will then enter all names into the Book of the Dead for Display.

8. November 1 (Sunday) – Daylight Saving Time ends

9. November 1 and November 7 – Sheboygan North Parishes Confirmation Masses –

Confirmation candidates have been split into two groups, because of the numbers (60 candidates total), and will have two separate Masses at Holy Name on the first two weekends in November, with Bishop Schuerman presiding at both. There will be no procession, and no servers. Staff and Catechists will do most of the work to assist the Bishop, along with his Emcee.

- October 31 (Sat.): 9:00 AM – Confirmation Practice at HN for Group I
- November 1: 3:00 PM – Group I SNCP Confirmation Mass at HN
- November 7: (Sat) 9:00 AM – Confirmation Practice at HN for Group II
- November 8: 3:00 PM – Group II SNCP Confirmation Mass at HN
- Jacqueline G. will find ministers to serve as Lector (1), Eucharistic Minister (1), etc. Will request some special environment. Will also need Ushers (4). Mary will serve as Sacristan.

10. November 7/8 - Blessing of Veterans: Priest will recognize all branches of military and those veterans will stand at their places will not come forward or process out.

Undie Sunday – “essentials” for veterans at the VA Center in Milwaukee will be collected. Each Parish will work out their own collection details.

11. November 21-Thanksgiving Food Box Project: The event will be held in the PAC at St. Dominic to allow for more social distancing, drive-thru pick up, and same level prep & pick up. The T-Box Committee is meeting next week to work out all the details. Flyer with all the details will be in the October 10/11 Bulletin.

12. November 21/22 – Our Lord Jesus Christ, King of the Universe

13. November 25/26 - Thanksgiving Celebrations

· November 25 (Wed) —No Northside Ecumenical Celebration. Priests do not meet with other clergy as in previous years. This will not affect the Tripartite association with SD, St. Peter Lutheran, and Grace Episcopal. Neither St. Peter Lutheran nor Grace Episcopal churches are holding public worship at this time so will not pursue a Thanksgiving Eve Ecumenical Service.

· November 26(Thurs) – Northside Parish Celebration of Mass 9:00 AM @ Holy Name

Collection: Will be for St. Vincent de Paul. Envelopes will be given to appropriate church. Envelopes should be stuffed in bulletins or in pews the week before stamped/labeled with Parish Name.

Ministries - Eucharistic Ministers – only PRIESTS to do communion – (if there is a choir HN will cover); 1 Lector only; SVDP will act as Ushers

14. Novena to Our Lady of Guadalupe – will be held in Spanish Live on Facebook

Thr – Dec 3 @ 6PM Fri – Dec 4 @ 6PM Sat – Dec 5 @ 6PM
Sun – Dec 6 @ 6PM Mon – Dec 7 @ 6PM Tue – Dec 8 @ 6PM
Wed – Dec 9 @ 6PM Thr – Dec 10 @ 6PM Fri – Dec 11 @ 6PM

15. December 8 (Tuesday) – Solemnity of the Immaculate Conception of the Blessed Virgin Mary (Day of Obligation)

Mon., Dec. 7 - SD: 6:30 PM – Anticipatory Mass – no 5:30pm Mass at SD
HN: 8:15 AM – School Mass – *we will need Usher's for this Mass (3)*
SC 12:10 PM – English Mass
SC: 5:15 PM – at St. Clement as this is Tuesday (Spanish)
HN: 5:30 PM – *we will need 1 Lector; 1 Eminister; & Ushers*

16. 1st Reconciliation – Tentative dates for 1st Reconciliation is Wednesday, December 2 at St. Dominic and Saturday, December 5 at Holy Name of Jesus. Edie is working on getting additional priest for both sacraments.

17. December 12 – (Saturday) Feast of Our Lady of Guadalupe

· Mañanitas – 5-7AM (HN) Saturday, December 12 – *Must sanitize worship space*
· Mass – 6PM (HN)
· The 4PM Saturday Mass @ HN will be held as usual.

18. Advent Citywide Reconciliation Services – There will be a DAYOF RECONCILIATION at St. Peter Claver on Wednesday, December 9. No Northside/Southside Citywide Services this year.

19. Miscellaneous Advent/Christmas Comments

- a. Readings: “**Mass during the Night**” readings for all Christmas Eve Masses; and “**Dawn**” readings for all Christmas Day Masses
- b. General Comment: The Christmas season continues for the full season (through Jan 13 – Baptism of the Lord) with music, lights, candles, etc.

- c. Tree of Hope and Advent Environment will need to take into consideration the Our Lady of Guadalupe "Shrine" on the West Side Altar".

20. December 24 (Thr) / 25 (Fri) - Solemnity of the Nativity of the Lord – Spanish & English Masses (2019 Mass times listed below are subject to change based on Archdiocesan directives, reservations, attendance limits, social distancing, etc. – may attempt to add a few more Masses). **WE MAY NEED TO ADD ANOTHER EARLY MASS AT EACH CHURCH TO ACCOMMODATE THE NUMBERS ATTENDING AT CHRISTMAS. SEEKING POTENTIAL PRIEST TO HELP OUT WITH TWO MASSES AT ONE OF THE CHURCHES.** Hope to have clarification on this by the beginning of November.

- HN: 12/24 – 4:00 PM and 10:00 PM
- SC: 12/24 – 4:15 PM
- SD: 12/24 – 4:30 PM
- SC: 12/24 – 7:00 PM (Spanish)
- SD: 12/25 – 9:30 AM (only one Mass on Christmas Day at SD)
- - SC: 12/25 – 9:00 AM
- HN: 12/25 – 7:30 AM and 10:30 AM
- SC: 12/25 – 12:15 PM (Spanish)

**21. Dec 31/Jan 1 (Thr/Fri) – Solemnity of Mary, the Holy Mother of God/
The Octave Day of the Nativity of the Lord**

Thursday, December 31: St. Dominic – 5:30 PM
St. Clement – 8:00 PM (Spanish) ??????
Holy Name – 11:30 PM Mass

Friday, January 1: St. Clement - 9:00 AM Mass

22. Other Business

- Lector Workbook order – Orders will be the same as last year.
- Lenten Soup Supper / Parish Lenten Missions by Cluster
- Publication of Christmas Mass Times – check with Jo MIsna, deadline - early Dec.
- Continuation of Social Distancing, Masking, & Sanitizing

23. Adjourn – 7:30 PM

PRAYER & WORSHIP COMMITTEE MEETING MINUTES
St. Clement Parish – Dominican Hall
Wednesday, October 7, 2020

FACILTATOR: Maureen Nickodem

MINUTES TAKEN BY: Jan Herman

PRESENT: Maureen Nickodem, Mary Petrie, Patty Harms, Mary Matzdorf, Judy Wilsing, Jan Herman

PRAYER: Maureen Nickodem

ADVENT: Cycle B this season,

- Discussion regarding banners: Joe Leonard will not be doing them this year, usually a common thread to all the parishes with a common theme, Mary M. suggested using previous year's banners and removing placing with this year's – Hope, Peace, Joy and Love.

- **Advent wreath:** Fr. Mark needs to be informed of our parish procedure. Week 1 – the wreath gets blessed and then the first candle is lit. Weeks 2-4 the candles are prelit before mass.

- **Tree of Hope:** will be done again this year.
Week 1 – for the elderly at parish nursing homes,
Week 2 – for the Northside Christian Food Pantry
Week 3 – for the babies at Mary's Room
Week 4 – for our immigrants

- **Magnificat** books will be used again this year for Advent Reflections.

- **Calendars:** how to distribute during Covid was discussed as the various funeral homes have different calendars and people like to page through to look before deciding which one to take home.

- **Ecumenical Mass:** not taking place this year due to Covid

Sunday, Nov. 1 - ALL SAINTS/SOULS MASSES: Takes place on Sunday.

Mass at 9 am as usual. Names of deceased from the past year will be read and candles will be lit by one person. Family members will rise when their loved one's name is read.

Book of the Dead – names will be entered by Ann Skowlund. People must write their deceased's name on paper and place in basket in the back of church or call Ann.

Sunday, November 8 -BLESSING OF THE VETERANS:

Father will recognize each branch of the military and veterans will stand in their pew for the blessing.

Undie Sunday – each church will collect “essentials” for the veterans at the VA Center in Milwaukee.

November 21 – THANKSGIVING FOOD BOX PROJECT:

This event will be held in the PAC at St. Dominic. Numbers will be limited to allow for social distancing. The committee is meeting soon to work out details.

November 26 – THANKSGIVING MASS:

Mass will be celebrated at Holy Name at 9 am. Collection will be for St. Vincent de Paul Society. Priests will be the only one distributing Eucharist.

December 3-11 – NOVENA to Our Lady of Guadalupe:

Spanish celebration to be held at Holy Name, May also have live on Facebook.

December 8 – IMMACULATE CONCEPTION OF THE VIRGIN MARY:

Tuesday – Mass will be held at 12:10 pm at St. Clement, Spanish Mass will be at 5:15 at St. Clement.

December 15-24 – LAS POSADAS:

Will not be held this year due to Covid.

Wednesday, Dec. 9 - ADVENT CITYWIDE DAY OF RECONCILIATION:

St. Peter Claver will host this year for Sheboygan,

December 24/25 – NATIVITY OF OUR LORD (times may be subject to change depending on Archdiocesan directives and availability of priests)

12/24 - St. Clement Mass at 4:15 pm, 7:00 Spanish

12/25 – St. Clement Mass at 9 am, 12:15 Spanish

Many unknowns at this time and not knowing if the “Creasters” will still attend with families, how many will be allowed to attend based on Covid numbers. Christmas Carol singing before mass may be limited to only a few songs due to Covid.

Friday, January 1 – SOLEMNITY OF MARY / OCTAVE DAY OF NATIVITY OF OUR LORD:

Mass at St. Clement will be at 9 am, Spanish Mass to Be Determined

OTHER BUSINESS:

- Lector Workbooks are here and soon ready for distribution.
- Lenten Soup Suppers – to be determined
- Still need volunteers for after Mass sanitizing
- Discussion of locking church when not in use or close at 5pm when it gets dark due to “visitors” that use the church for sleeping and to prevent vandalism.
- Cleaning service for the parish facilities is still interviewing possible candidates. Need to decide soon as things are getting “messy”.

CLOSING PRAYER: Our Father led by Maureen Nickodem

Human Concerns Meeting

October 1, 2020

Present: Mary Gruber, Judy Straus, Laura Graney, Karen Karste, Deb Gerdes, Carla Dirks, Sharon Pentek, Mary Born, Rebecca Rupnick, and Pat Schmidt

Mary opened the meeting with a prayer

I Introductions – Rebecca Rupnick – New SD Prayer & Worship Committee Liaison from Northside Pastoral Council

II Notes Approval

The Notes from February 18, 2020 were approved with a motion by Mary Born and second by Judy Straus

III Committee Reports

A. Elizabeth Ministry – Pat Schmidt

The ministry has been sending out a baptism card along with a \$25.00 gift card for Target, instead of the meal and gift basket that was previously being given to each St Dominic family during the Pandemic. The ministry will be leading the rosary before every Sunday mass in October. There will also be a monetary or gift card collection (Walmart or Target) held during the month of October for Anchor of Hope instead of our yearly Baby Shower.

B. Emmaus Meal – Judy Straus

Meals were sponsored by our Parish in May and June. Bag lunches (70-80) were provided because of the Pandemic. The Salvation Army no longer wants to host the meals or disburse the bag lunches currently. So, Crossroads Church on 8th Street has offered their location to use to disburse the bag lunches. The logistics are still being worked out for the new location. St Dominic would still be sponsoring a bag lunch in November and December 2020.

C. Rainbow Kids – Mary Gruber

Currently there are no programs taking place as schools are not allowing anyone additional into the schools. An alternative site of the Reinl Center is being investigated. The director, Michelle Hemb, has done a few Zoom sessions with parents and children.

D. Homebound – Carla Dirks

There were no Easter lilies distributed to our homebound because of the Pandemic. It was suggested that we just do a Christmas card to the homebound and include those over 75 that are getting bulletins mailed to them, as that indicates they are probably not attending church because of their health. Carla will check with Laura TeWinkle as to names and addresses.

E. St Vincent De Paul – Mary Born

The moratorium on utilities slowed down the need for help in that manner. But since that was lifted Mary has made some calls to clients regarding help for rent and utilities. The Walk for the Poor which is usually held the end of September was cancelled.

F. Senior Ministry – Laura Graney

There have been no Senior Ministry meetings during the Pandemic. Maureen Stoelb has taken over as the Emergency Prayer Chain contact person for St Dominic.

G. Food Pantry – Karen Karste

The Food Pantry will be moving to the gym area and clients will be able to choose items from tables starting October 15th. The old janitor's room will house the refrigerators and freezers and will be moved into their new location on October 12th. The locker area will be used for dry goods. Numbers have been around 60-65 with deliveries included in that total. There have around 27 deliveries. Workers and clients will be masking.

H. Pastoral Council – Laura Graney

- The theme for Advent will be We Never Give Up. With the respective weeks being Hope, Peace, Joy and Love. There will be a Tree of Hope with four weeks of collections going to the Nursing Homes, Food Pantry, Mary's Room and Immigrants and Refugees.
- There will be two groups for Confirmation with a total of 60 Confirmands. There will be two services 11/1/20 and 11/8/20 and they will be held at Holy Name of Jesus.
- Fr Mark is checking into using retired priests for additional help at the Christmas Eve/Day Masses. Presently undecided as to whether or not there will be a City wide Reconciliation Service.
- Faith Formation will not have any face to face classes at this time.
- The Finance Committee consists of Jeanne Bitkers, Brett Goebel and Brad Bulkow as liaison.
- Fr Mark is checking with Olivia O'Keefe regarding the Archbishop's luncheon.
- Holy Name is celebrating their 175th Anniversary this year. Fr Norbie has donated funds to purchase lawn signs advertising the anniversary in English and Spanish.
- There are memorial monies that were donated to St Dominic to erect a statute of St Dominic outside.
- The Pastoral Council officers are: Michelle Konrad, Chairperson, Kevin Sander, Vice Chairperson and Laura Graney, Recording Secretary.
- There is a new committee that has formed called the Communications Committee. Kym Leibham is chairing the committee and the committee is looking for additional members. The committee will be looking at social and written communications for the Sheboygan Northside Parishes. Judy Straus mentioned that the Pastoral minutes are not available anywhere for the parishioners to read.

- A camera for recording the weekend Mass for the website needs to be purchased. Currently, Jacqueline Guilbeault is using her equipment and recording the weekend Mass.
- Tom Dinolfo said our parishes are doing ok financially during the Pandemic. Participation with Faith Direct is at 50% for St Dominic and 30-35% for Holy Name and St Clement's.

I. Laundry Love – Laura Graney

The Northside Catholic Churches started Laundry Love at Midway Laundry in July. We are scheduled the second Tuesday of each month from 10-12 AM. The people that use our services receive vouchers from Salvation Army and Anchor of Hope. The clients are provided quarters and laundry soap. They can choose whether to do larger loads or smaller loads. It averages \$15-\$17 per family for wash and dry cycles. Handmade laundry bags are being provided for clients to use for their clean clothing. Quarters or checks made out to St Dominic with Laundry Love in the memo line are appreciated.

V New Business

A. Undie Sunday – Judy Straus

We would like to do this collection again but, Judy will check with Fr Mark regarding whether we can put a wash line up to advertise our collection. Judy does have point people from Holy Name and St Clements to take care of their collections. Zablocki Veteran's Hospital will accept our collection but our parishioners will not be able to hand out the underwear, socks, etc. this year because of the Pandemic.

B. Making Spirits Bright – Judy Straus

The Northside Catholic Parishes will again work a shift for this community service activity. The date is December 27th from 5:00-7:00 pm.

C. Thanksgiving Boxes – Pat Schmidt/Mary Gruber

The location for the Thanksgiving Box distribution has changed to St Dominic. The committee is hoping to have recipients pick up their boxes at St Dominic on November 21st. We will still deliver those boxes in which recipients cannot pick their box up. We are starting to collect names of recipients and there will be bulletin articles directing people from our parish to call their parish office with names of families in need.

The meeting closed with prayer

The next meeting will be November 5, 2020 at 6:30 pm.

Notes prepared by Pat Schmidt

SNCP Stewardship Committee Meeting Tues. 10/13/20, 6:00 pm – In-person Meeting Notes

Meeting attendees: Mike Short SD (Chair), Mary Karls SD (notes), Pam Duessing SD, Bob Mair SD, Penny Maletzke SC, Fr. Mark Brandl, Pastor

Guest: Tom Dinolfo, Director of Administrative Services

Mike's introductory update on membership: Committee member Bob Mair (SD) has now joined the Pastoral Council and so concurrently is serving as the PC liaison to our committee. Kym Leibham (HN) is chairing the new Communications committee and has thus resigned from Stewardship. Chris Roenitz (SC) has also left Stewardship and is now PC liaison to the Prayer and Worship committee. Glenn Girardi (HN) has also resigned from our committee. We are very grateful for all of their thoughtful contributions to the Stewardship committee!

- 1. Open with prayer** – by Mike. This was followed by introductions of all members to each other and our new Pastor.
- 2. Formation/Reflection:** Members were asked to review Mike's emailed document "Notes regarding Financial Drive 2019-at all 3 parishes". Mike also shared that as of early Sept. still a relatively small number of family units are using Faith Direct:
 - St. Dominic (started program in 2009) - 221 [On Jan. 10th, 2 months after last fall's push, it was 209 (21% of families)].
 - Holy Name (started program in fall 2019) - 155 [On Jan. 10th, 2 months after last fall's push, it was 100 (7.7% of families)].
 - St. Clement (started program in fall 2019) - 31 [On Jan. 10th, 2 months after last fall's push, it was 17 (2.1% of families)].
- 3. Administrative/Chairperson Comments:**
 - a. Fr. Mark reports being new to attending Stewardship committee meetings.
 - b. Kym Leibham needs more Communication committee members. Names of potential members should be directed to her. Tom Dinolfo is the staff rep to this new committee.
 - c. Bob Mair reports that the first Pastoral Council meeting went well with Michelle Konrad as Chair and Kevin Sander as Co-Chair. Many committees are just beginning to meet again after being postponed because of the pandemic.
 - d. Tom Dinolfo shared his report on the current status of finances and Faith Direct. For HN and SC, 35% of donations are via Faith Direct (other larger donations are from 401K's and foundations). SD receives 50% of contributions via Faith Direct. Overall, there has been a 10% increase in Faith Direct contributions from 2019. [Mike's figures show a 25% increase in usage since the beginning of 2020, but keep in mind HN & SC did not start using Faith Direct until the

fall of 2019, and SC did not have e-giving prior to that.] Tom reports that the Pledge Drive was last held at SD in 2018, 350 people pledged \$400,000, and this represented about 80% of donations. This was not held at HN and SC. In 2019, Faith Direct was introduced to HN and SC and the decision was made to continue encouraging Faith Direct and not hold the annual Pledge Drive. Overall, there has not been a significant decline in contributions (2%) due to the lack of a Pledge Drive. This occurred in spite of the Covid pandemic. Tom stated that we qualified for a PPE loan which has been helpful. Also, no staff members were furloughed since the pandemic, and parish offices were kept open. In summary, the parishes are in good financial shape overall. The goal of having parishioners make a financial commitment can be accomplished through Faith Direct.

- e. Guidance is needed from the Communications committee when setting up strategic goals for communication in mailings, bulletin, and social media. Jacqueline has been recording and editing Masses so there is a need to purchase a camera. More volunteers are also needed. Tom has asked for best practices in communication across all media. Mike brought up the importance of two-way communication with parishioners and between committees, in order to be more effective.

4. COVID-19 General Concerns:

Specific concerns were shared:

- Mike did not have weekend Mass attendance figures for HN & SC, but shared that over the last 4 weeks at SD, the average for a weekend was 240. This is down 63% compared with the same period in 2019, when it was 650 (and 825 on weekends when the Sunday night Masses were held.) □ Finances, as covered above, but not too much of a concern in the short term.
- Receiving Sacraments-no figures, but obviously a concern.
- The inability of parishioners to get together is frustrating and people feel less connection. Bob also mentioned the ongoing need for the sanitization crew, and that it may be helpful to continue making announcements at Mass, to express the need (and gratitude for), as many don't use the sign-up Genius.

5. Ongoing Business:

- a. "Stewardship Matters" Promotion: Mike has been submitting weekly bulletin items, since June. Feelings were to continue this. The Stewardship videos in May were very well done, and perhaps could be re-aired, and others produced by the Communications committee.
- b. The twice-yearly newsletter and other parish mailings can convey the need to respect and care for one another during these difficult times. We can also convey that parishioners should "think of us so that we will be here when you come back." Many people are not comfortable with returning to church at this time.
- c. Annual Time and Talent Signup: This year's drive has been postponed, probably until at least next spring. The current comprehensive booklet may need further refinement. A general signup is available on the website, but no paper forms can be distributed or collected at this time. Urgent needs for volunteers can be placed in the bulletin.

- d. Fall Financial Drive: Tom Dinolfo recommends that we promote Faith Direct. In November, “giving” is usually in the forefront of people’s minds, so this would be an appropriate time to encourage personal evaluation of giving. Fr. Mark dedicates a homily to financial giving each November and will choose a weekend for this, when our committee will be able to also do a presentation after Communion. Announcements before or after Mass can also help to accomplish this encouragement. Other forms of promoting good stewardship will also be considered.
- 6. Fundraising and other community-building events in 2021** – tabled for future discussion. It was noted that not being able to hold the 2020 Fall Festival represented about \$12,000 in lost revenue.
- 7. SNCP Stewardship Committee Membership:** Members are needed, esp. from HN and SC. A personal invitation to join the committee may be helpful. Mike indicated that we at SD do not generally know the parishioners at HN & SC, so perhaps staff, PC members and other HN & SC committee members could help recruit.
- 8. Future meeting schedule, closing prayer, adjourn**
- a. Next meeting is planned for Tuesday November 10th at 6:00 PM, tentatively in the St. Dominic
PAC.
- b.b. Closing Prayer by Fr. Mark